

Proposed Annual Budget

Administrative Fund

Owners Corporation for Plan No. XXXXX

1 September 2021 to 31 August 2022

1 SAMPLE AVENUE, SAMPLEVILLE NSW 2000

Expenditure	Actuals 09/20 - 08/21	Budget 09/20 - 08/21	Budget 09/21 - 08/22	Var %
Bank Fees & Charges	40.83	90.00	-	(100)
Building Management	15,112.78	26,000.00	27,000.00	4
Cleaning Service	68,731.31	46,000.00	40,000.00	(13)
Cleaning Service - car parks	2,257.00	-	2,400.00	100
Common Property - signage	-	5,260.00	-	(100)
Door & Window Maintenance	213.02	-	-	0
Electrical Repairs	4,075.00	-	-	0
Electrical Repairs - globes, tubes	96.00	-	-	0
Electricity	8,828.51	10,600.00	9,000.00	(15)
Fire Protection Services	14,123.34	9,500.00	10,000.00	5
Furniture & Fittings - blinds	390.00	-	-	0
Garage Door Maintenance	512.00	-	-	0
Garden/Lawn Maintenance	700.00	2,400.00	-	(100)
General Repairs	347.35	26,000.00	25,000.00	(4)
Healthcare Services - sanitary disposals	4,021.05	2,800.00	4,000.00	43
Insurance Premiums	22,774.32	23,000.00	25,000.00	9
Lift Maintenance	8,306.73	5,500.00	6,000.00	9
Lock & Key Systems	317.99	-	-	0
Owners Corporation Manager - accounting fees	718.46	700.00	700.00	0
Owners Corporation Manager - additional services	1,204.20	600.00	1,000.00	67
Owners Corporation Manager - certificate fees	-	110.00	-	(100)
Owners Corporation Manager - debt recovery	-	800.00	-	(100)
Owners Corporation Manager - disbursements	1,548.57	1,550.00	1,500.00	(3)
Owners Corporation Manager - inspection fees	-	30.00	-	(100)
Owners Corporation Manager - management fees	9,137.95	9,700.00	8,091.00	(17)
Owners Corporation Manager - schedule B fees	350.42	330.00	350.00	6
Owners Corporation Manager - work order/quotes	522.53	-	500.00	100
Pest Control Services	-	20.00	-	(100)
Plumbing	629.39	-	-	0
Plumbing - sewers and drains	750.00	-	-	0
Plumbing - water penetration	425.00	-	-	0
Pumps & Motor Maintenance	250.00	-	1,100.00	100
Roof	2,265.00	-	-	0
Roof - gutters & downpipes	686.04	-	-	0
Telephone & Internet Services	600.00	650.00	-	(100)
Walls & Ceilings	97.50	-	-	0
Waste Management Services	13,477.73	-	14,000.00	100
Water	5,453.44	4,000.00	5,500.00	38
Total Administrative Fund Expenditure	188,963.46	175,640.00	181,141.00	3

Additional Revenue	Actuals 09/20 - 08/21	Budget 09/20 - 08/21	Budget 09/21 - 08/22	Var %
Mutual Revenue - penalty interest	84.24	-	-	0
Mutual Revenue - reimbursement	0.01	-	-	0
Mutual Revenue - security devices	35.00	-	-	0
Strata Setup - Balance Brought Forward	7,717.65	-	-	0
Sundry Revenue	127.27	-	-	0
Total Administrative Fund Additional Revenue	7,964.17	-	-	0

Proposed Annual Budget (continued)

Administrative Fund

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Administrative Fund Summary		Budget 09/21 - 08/22
Opening balance (Deficit)	14,121.65	
Expenditure during budget period	181,141.00	
	195,262.65	
Less Additional revenue during budget period	0.00	
Plus Planned surplus at end of budget period	1,791.90	
Plus Allowance for GST on levies	21,545.45	Per Ent
Budgeted levies to be raised \$	218,600.00	218.6000
Last years budgeted levies raised	198,001.10	198.0011
Variance %	10.40	
Total Lot Liability	1000	
*May include insurance contributions		

Proposed Annual Budget

Capital Works Fund

Owners Corporation for Plan No. XXXXX

1 September 2021 to 31 August 2022

1 SAMPLE AVENUE, SAMPLEVILLE NSW 2000

Expenditure	Actuals 09/20 - 08/21	Budget 09/20 - 08/21	Budget 09/21 - 08/22	Var %
Floor Coverings - carpet	13,972.56	-	-	0
Lifts	-	-	3,035.00	100
Lock & Key Systems	999.00	-	-	0
Roof - gutters & downpipes	13,968.17	45,000.00	11,565.00	(74)
Total Capital Works Fund Expenditure	28,939.73	45,000.00	14,600.00	(68)

Additional Revenue	Actuals 09/20 - 08/21	Budget 09/20 - 08/21	Budget 09/21 - 08/22	Var %
Mutual Revenue - penalty interest	38.61	-	-	0
Non-Mutual Revenue - bank interest	77.20	-	-	0
Strata Setup - Balance Brought Forward	91.37	-	-	0
Total Capital Works Fund Additional Revenue	207.18	-	-	0

Capital Works Fund Summary	Budget 09/21 - 08/22
Opening balance (Surplus)	31,918.48
Expenditure during budget period	14,600.00
	(17,318.48)
Less Additional revenue during budget period	0.00
Plus Planned surplus at end of budget period	30,954.84
Plus Allowance for GST on levies	1,363.64
Budgeted levies to be raised \$	15,000.00
	15.0000
Per Ent	
Last years budgeted levies raised	16,500.00
Variance %	16.5000
	(9.09)
Total Lot Liability	1000

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1 SAMPLE AVENUE, SAMPLEVILLE NSW 2000

Levy Period Start 01/09/2021
Levy Period Duration 12 month(s)
No. of Instalment(s): 4
GST YES

<u>TOTAL LEVIES</u>	<u>Per Period</u>	<u>Per Year</u>
Admin Fund	P1 49,500.0000 P2 49,500.0000 P3 59,800.0000 P4 59,800.0000	218,600.00
Capital Fund	P1 4,125.0000 P2 4,125.0000 P3 3,375.0000 P4 3,375.0000	15,000.00
Total Contribution	P1 53,625.0000 P2 53,625.0000 P3 63,175.0000 P4 63,175.0000	233,600.00

<u>TOTAL LIABILITIES</u>	<u>Per Period</u>	<u>Per Year</u>
Admin Fund	P1 49.5000 P2 49.5000 P3 59.8000 P4 59.8000	218.6000
Capital Fund	P1 4.1250 P2 4.1250 P3 3.3750 P4 3.3750	15.0000
Total Per Lot Liability	P1 53.6250 P2 53.6250 P3 63.1750 P4 63.1750	233.6000

Yearly Levy (Estimates Only)						
Lot No.		Lot Liability	Administrative Fund	Capital Works Fund	Total	
1		20	4,372.00	300.00	4,672.00	
2		36	7,869.60	540.00	8,409.60	
3		45	9,837.00	675.00	10,512.00	
4		72	15,739.20	1,080.00	16,819.20	
5		70	15,302.00	1,050.00	16,352.00	
6		52	11,367.20	780.00	12,147.20	
7		73	15,957.80	1,095.00	17,052.80	
8		64	13,990.40	960.00	14,950.40	
9		118	25,794.80	1,770.00	27,564.80	
10		109	23,827.40	1,635.00	25,462.40	
11		31	6,776.60	465.00	7,241.60	
12		32	6,995.20	480.00	7,475.20	
13		22	4,809.20	330.00	5,139.20	
14		20	4,372.00	300.00	4,672.00	
15		83	18,143.80	1,245.00	19,388.80	
16		23	5,027.80	345.00	5,372.80	
17		35	7,651.00	525.00	8,176.00	

Lot No.		Lot Liability		Administrative Fund	Capital Works Fund	Total	
18		45		9,837.00	675.00	10,512.00	
19		33		7,213.80	495.00	7,708.80	
20		17		3,716.20	255.00	3,971.20	
		1000		218,600.00	15,000.00	233,600.00	

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